## AWARD INTENT

PABC provides funding for members (including students) to attend CPA Congress. The funding is intended to allow PABC members to:

* Promote communication between PABC and CPA.
* Provide PABC leaders in professional and clinical issues with an opportunity to be recognized at the national level.
* Support excellence in leadership, research and practice amongst PABC members.

## AWARD CRITERIA/ CANDIDATE SELECTION

PABC will fund expenses for a few members (including students) annually to attend the CPA Congress according to the following guidelines:

* Applicant must be a member in good standing of PABC
* Preference will be given to members who:
  + Are actively involved with the association.
  + Have been invited to present a paper or poster session at the event.
  + Have not been granted funding from PABC to attend an educational event within the last 4 years.
  + Have been members of the association for at least 2 years.
  + Are not being funded by their employer to attend.
  + Are receiving a CPA award.

## APPLICATION PROCEDURE

Applicants must provide a written application for funding, indicating what the funds will be used for and the amount of the request. An ad hoc committee of up to 4 members will review applications and make recommendations for Board approval.

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Amount to be awarded the successful applicant may vary according to the number of applications received. (The total amount to be allocated will be split amongst successful applicants).

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Monies may be awarded for up to 50% of the registration fees (early bird rate), travel and/or accommodation expenses (to be specified at time of award). Living expenses will not be funded.

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Disbursement of funds will normally occur following the event and receipts must be provided. In Exceptional cases funds may be disbursed before the event.

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Please check out the CPA website [www.physiotherapy.ca](http://www.physiotherapy.ca) for more details about the Congress.

Applications must be received in the PABC **office by Feb 3rd , 2020**

**Mail or e-mail applications to:**

Physiotherapy Association of BC Phone: 604-736-5130 x.1

#402, 1755 West Broadway Vancouver, BC V6J 4S5 Email: [o](mailto:office@bcphysio.org)[ffice@bcphysio.org](mailto:ffice@bcphysio.org)

# CPA Congress Funding Application Form

### Name:

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Address:

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Phone: Email:

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1. Are you presenting a paper at Congress? Yes No If yes, please note the topic:

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1. Are you being funded by your employer or other organization? Yes No If yes, please note by whom & how much:

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1. Are you receiving a CPA Award? Yes No If yes, please note the award:

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1. Are you a student? Yes No

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1. What is your main purpose for attending Congress?

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Why are you requesting funding?

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1. PABC will fund up to 50% of the following items, to a ceiling of $1000. Please fill in your estimated costs and total request amount below:

### Estimated Costs

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** | **ESTIMATED COST** | | |
| Travel |  |  |  |
| Accommodation |  |  |  |
| Congress Registration Fee |  |  |  |
|  |  | | |
| **TOTAL AMOUNT OF FUNDING REQUESTED (not over $1000)** |  |  |  |